

## SAMPLE PARENT EMAIL REQUESTING PERMISSION FOR STUDENT BLOG

Kathleen Morris <http://primarytech.global2.vic.edu.au>

Dear \_\_\_\_\_,

I am writing to ask you whether you give your permission and support for X to begin her own blog.

We have a system where students can earn their blog. Earning a blog is a privilege that brings many benefits but comes with some responsibilities.

### **X's responsibilities would be:**

- Working with a family member on blog posts. It doesn't matter if you/other family members don't have skills with technology but having student posts proofread is important.
- Publishing a post about once every week or two weeks.
- Replying to most comments that people write on her blog.
- Being an active part of the 'blogging community' by leaving comments on other blogs every so often.

Some of these tasks can be performed at school (we have a blogging club every Monday at lunchtime and some netbook time during the week), however family support is crucial.

You might want to check out the following **examples of former students** who have got a lot out of the blogging process due to their family support.

Bianca's Blog <http://biancasblog.global2.vic.edu.au>

Jarrod's Blog <http://jarrodsblog.global2.vic.edu.au>

Skye's Blog <http://skyesuperblog.global2.vic.edu.au>

### **In setting up the blog, I would go through the following steps with X:**

- Choosing a username and password.
- Changing the layout and design of the blog.
- How to write her own posts and insert images etc.
- Brainstorm the kinds of things she could post on her blog.
- How to moderate and approve the comments that people write.
- Deciding what information is okay and not okay to publish on the internet (eg. avoiding writing personal information etc).

The Global2 blogging platform (which is the same one we use for the 4KM/4KJ blog) is created by the Victorian Education Department. X will have complete control over her blog, and people won't be able to comment on her blog without X approving each comment.

X will require her own email address to set up the blog and I will organise that for her through our school website.

Please reply to this email with your permission and any questions you might have. If you agree to X having her own blog, we'll get started on it next week.

Kind regards,